

Parish:

Date:

Letter of Appointment

for

..... (name)

..... (address)

..... (volunteering role)

Dear

Thank you most sincerely for applying for the above position. It is with the greatest of pleasure that I can confirm that you have been successful in your application and I am delighted that you have decided to work as a volunteer in the parish. Please complete the enclosed letter of agreement and return it to me.

If you have any further questions about the parish policy statement, code of behaviour or procedures (which you have already received) please do not hesitate to contact the parish recruitment committee.

May I take this opportunity to welcome and thank you for your commitment to the parish.

Sincerely Yours,

.....

Chair of Parish Recruitment Committee.

Date: