

# **REPORTING PROCEDURE**

**The diocese is committed to promoting the safety, welfare and protection of children and takes all concerns, allegations, suspicions and disclosures of abuse very seriously.**

**The statutory authorities state as a general principle that any person who suspects that a child is being abused or is at risk of abuse has a responsibility to report their concern to the appropriate authorities.**

**This procedure sets out the action that shall be taken if any concern, allegation, suspicion or disclosure is made, whether current or historical, against a member of church staff (current or former).**

**The welfare of children is paramount.**

- If a person suspects or is told a child is being or has been abused by a member of church staff (current or former) he/she should inform one of the designated liaison persons in the diocese.
- The diocesan designated liaison person informs the Bishop, the Gardaí/PSNI and TUSLA/HSCE immediately. A formal report is completed.
- If the diocesan designated liaison person is not available or the circumstances of the complaint indicate that this action may not be appropriate, the person should go straight to the Gardaí/PSNI and TUSLA/HSCE. However, it is recommended that in this case advice and support be sought from the National Office for Safeguarding Children in the Catholic Church in Ireland. (NOSCCCI).

# Kilmore Diocesan Safeguarding Contacts

## Designated Liaison Persons:

Delegates appointed by the Bishop to receive any Complaint of Abuse by Church Personnel.

Suzie Duffy,

Kilmore Diocesan Pastoral Centre, Cullies, Cavan, Co. Cavan.

email: [safeguarding@kilmorediocese.ie](mailto:safeguarding@kilmorediocese.ie) website: [www.kilmorediocese.ie](http://www.kilmorediocese.ie)

Tel. 049 4375004 ext 105

Fr Sean Mawn,

Convent Road, Ballinamore, Co. Leitrim.

Tel. 071 9644039

## Towards Healing: Counselling & Support for Survivors of Abuse.

Republic of Ireland:

freephone 1800 303416

Northern Ireland;

freephone 0800 0963315

e-mail: [info@towardshealing.ie](mailto:info@towardshealing.ie) website: [www.towardshealing.ie](http://www.towardshealing.ie)

## TUSLA:

### **Cavan / Monaghan**

Health Care Unit, Rooskey, Co. Monaghan.

Tel. 047 30400 / 30426/ 30427

Child and Family Agency, Drumalee Cross, Cavan, Co. Cavan.

Tel. 049 4377305 / 306

### **Louth**

Our Lady of Lourdes Hospital, Drogheda, Co. Louth.

Tel. 041 9875282

Ballsbridge Health Centre, Drogheda, Co. Louth.

Tel. 041 9833163

Wilton House, Stapleton Place, Dundalk, Co. Louth.

Tel. 042 9392220

### **Meath**

Child and Family Centre, Navan, Co. Meath.

Tel. 046 9030616 / 608

### **Sligo / Leitrim**

Community Services, Markievicz House, Sligo, Co. Sligo.

Tel. 071 9155133

Duty Social Worker, Carrick-On-Shannon, Co. Leitrim.

Tel. 071 9650324 / 9120062

## Child Abuse Investigation Unit:

48 Queen Street, Enniskillen, Co. Fermanagh.

Tel. 048 66321562

## Gateway Team, Derry: (Mon-Thurs 9.00am - 5.00pm, Fri 9.00am-4.30pm)

Tel. 048 71314090

## South West Acute Hospital: (out of hours & weekends)

124 Irvinestown Road, Enniskillen, Co. Fermanagh. BT 74 6DN

Tel. 048 66382000

## ISPCC Helpline (ROI):

Tel: 047 75860

## NSPCC Helpline (NI):

Tel. 0808 8005000

## Gardaí:

Cavan Garda HQ - Tel. 049 - 4368800.

Monaghan Garda HQ -

Tel. 047 77200

Navan Garda HQ - Tel. 046 - 9079930.

Sligo Garda HQ -

Tel. 071 9157000

Dundalk Garda HQ Tel. 042 - 9388400.

Det. Inspector Declan Daly,

Tel. 01 6663430

Garda National Protective Services Bureau, Harcourt Square, Dublin 2.

Tel. 01 6663436

## PSNI:

Queen Street, Enniskillen, Co. Fermanagh.

Tel. 048 56008000/66322823

## National Office for Safeguarding Children:

New House, St. Patrick's College, Maynooth, Co. Kildare.

Tel: 01 5053124

Website: [www.safeguarding.ie](http://www.safeguarding.ie)