

DIOCESE OF KILMORE

Tel: 049-4331496
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Registered Charity Number: 20015084

Bishop's House
Cullies
Cavan
Co. Cavan

McDwyers Chartered Accountants Limited,
Chartered Accountants and
Registered Auditor,
Esker Place,
Cathedral Road,
CAVAN.

12 December 2023

Dear Sirs,

Combined Parishes of the Diocese of Kilmore R.C., for the year ended 31 December 2022

This representation letter is provided in connection with your audit of the financial statements of the Combined Parishes of the Diocese of Kilmore R.C. for the year ended 31 December 2022 for the purpose of expressing an opinion as to whether the financial statements give a true and fair view of the state of affairs of the charity as at 31 December 2022 and of its results for the period then ended in accordance with accounting standards generally accepted in Ireland, including SORP FRS 102 the Financial Reporting Standard Applicable in the UK and Ireland.

We acknowledge as trustees our responsibilities for maintaining proper accounting records (books of account) and preparing financial statements which give a true and fair view and making accurate representations to you.

We confirm, to the best of our knowledge and belief and having made appropriate enquiries of other trustees and officials of the charity, the following representations:

- **Accounting records and information**

We confirm our responsibility:

- a. For the preparation and fair presentation of the financial statements in accordance with accounting and financial reporting standards issued by the Financial Reporting Council including SORP FRS 102, The Financial Reporting Standard applicable in the UK and Ireland (Generally Accepted Accounting Practice in Ireland);
- b. For such internal controls as is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error; and

- c. To provide the auditor with:
 - i. Access to all information of which we are aware that is relevant to the preparation of the financial statements such as records, documentation and other matters;
 - ii. Additional information that you have requested from us for the purpose of the audit; and
 - iii. Unrestricted access to persons within the entity from whom you determined it necessary to obtain audit evidence.

We confirm that we have secured compliance with the charity's obligation to maintain proper accounting records, by the use of appropriate systems and procedures and by the employment of competent persons and that the charity has kept proper books of account throughout the year.

In this regard we confirm that we have fulfilled our responsibility for the preparation of the financial statements in accordance with the applicable financial reporting framework, including where relevant their fair presentation, as set out in the terms of the audit engagement.

All transactions have been recorded in the accounting records and are reflected in the financial statements.

All the accounting records have been made available to you for the purpose of your audit and all other records and related information which might affect the truth and fairness of, or necessary disclosure in, the financial statements, including details of all bank accounts and minutes of finance committee meetings, have been made available to you and no such information has been withheld. All information which we consider important and relevant to the financial statements and your audit of them has been brought to your attention.

- **Accounting policies**

We confirm that we have reviewed the charity's accounting policies and estimation techniques and, having regard to the possible alternative policies and techniques, the accounting policies and estimation techniques selected for use in the preparation of the financial statements are the most appropriate to give a true and fair view of the charity's particular circumstances, as required by SORP FRS 102.

- **Accounting estimates**

We confirm that the significant judgements and key sources of estimation uncertainty and the assumptions used by us in making accounting estimates, including the measurement of fixed assets, are reasonable.

- **Revenue recognition**

We confirm that the recognition of revenue from donations, bequests, charitable activities and other sources, reflects the substance of all relevant contracts and arrangements with third parties. Accordingly, revenue has been recognised only when the charity becomes entitled to the funds, the income can be measured reliably and it is probable the funds will be received.

All unrestricted income and donations are included in the financial statements on the basis of amounts received and receivable during the year.

- **Taxation Status**

We confirm that charitable status was originally sought and subsequently granted under Section 333 of the Income Tax Act 1967 and updated by Section 207 of the Taxes Consolidation Act 1997, Charity No. CHY 7215. Irrecoverable value added tax is expensed as incurred.

- **Related Party Transactions**

During the period the trustees have identified and approved related party transactions and provided the information for disclosure of all transactions relevant to the charity in the accounts. Related party transactions involve other entities with common trustees and do not involve undisclosed side agreements. They are not aware of any other matters which require to be disclosed.

- **Transactions with Trustees (or persons connected with them)**

The Trustees confirm that no transactions, arrangements or agreements were made or entered into by the charity for persons who at any time during the period were trustees or members of the charity, or persons connected with them.

- **Compliance with law and regulation**

We confirm that, we are not aware of any actual or potential material non-compliance with those laws and regulations which provide a legal framework within which the charity conducts itself and which are central to the results and financial position to be disclosed in the financial statements for the year ended 31 December 2022, together with the actual or contingent consequences which may arise therefrom.

We are not aware of any instances of actual or potential breaches of, or non-compliance with laws and regulations, that are central to the charity's ability to conduct itself or that could have a material effect on the financial statements.

- **Assets**

The charity has satisfactory title to all assets and there are no liens or encumbrances on the charity's assets, except for those that are disclosed in the notes to the financial statements.

We are satisfied that the current assets in the balance sheet are expected to realise, in the ordinary course of business, no less than the net book amounts at which they are stated.

- **Bank Accounts**

We confirm that the following bank accounts which were included by the Bank in response to your account balance confirmation requests are not parish bank accounts.

Parish	Bank Account	Account No.	Reason for not including
Carrigallen	Bank of Ireland	76414840	The parish has no knowledge of this account.
Castlerahan	Ulster Bank	6190352	SVP – there is a shop in the town that the parish would have helped setting up. The parish has nothing to do with the shop nor its funds. Fr. Kevin to speak to SVP to unlink the parish.
Castlerahan	Ulster Bank	6190436	St. Joseph's Hall - There is a separate committee running the hall who are independent from the parish.
Castlerahan	Ulster Bank	10527805	SVP – there is a shop in the town that the parish would have helped setting up. The parish has nothing to do with the shop nor its funds. Fr. Kevin to speak to SVP to unlink the parish.
Castletara	Bank of Ireland	32983291	This is Castletara NS bank account as confirmed by the school secretary. The Parish of Castletara is the first wording on the account name which is why it is likely appearing.
Castletara	Bank of Ireland	32983312	This is for Castletara National School as confirmed by the principal.

- **Contractual Arrangements**

Any contractual arrangements entered into by the charity with third parties have been properly reflected in the accounting records or, where material (or potentially material) to the financial statements, have been disclosed to you.

The charity has complied with its obligations under contractual agreements where non-compliance could have a material effect on the financial statements.

There are no other agreements not in the ordinary course of business.

- **Liabilities**

Full provision has been made for all liabilities at the balance sheet date including guarantees, commitments and contingencies where the items are expected to result in significant loss. In relation to contingent liabilities, where in our opinion provision is not required, appropriate disclosure has been made in the financial statements.

We have advised you of all pending or threatened litigation, proceedings, hearing or claims negotiation, of which we are aware and provided you with the costs to the charity.

- **Grants, bequests and donations**

All grants, bequests, donations and other income, the receipt of which is subject to specific terms or conditions, have been notified to you. There have been no breaches or conditions in the application of such income.

- **Restricted grants and donations**

As disclosed in the notes to the financial statements, €58,316,339 is held in restricted reserves. These restricted reserves and the restricted income received during the year, are expended solely for the purposes set out for them.

- **Unusual transactions**

No transactions which had the primary objective of altering the appearance of the accounts have been entered into during the period.

- **Depreciation and impairment**

We are satisfied that the useful lives by reference to which depreciation has been calculated are appropriate. We confirm that an impairment review has been carried out and that there has been no impairment of fixed assets above the amount depreciated in the current period.

- **Investment property**

We commissioned auctioneers to carry out independent valuations of the investment properties and they issued their valuations as follows:

Property	Auctioneer	Date Valuation Provided	Valuation €
Drumgoon Dwelling, Station Road, Cootehill	Crosbie & Graham	21st April 2022	100,000.00
Kilann Curates House	Peter Murtagh	31st March 2022	265,000.00
Killinkere Parochial House Clanaphilip	DNG O'Dwyer	21st April 2022	225,000.00
Ballinamore Aughnasheelin House	Gordon Hughes Estate Agents	21st April 2022	170,000.00
		Total	760,000.00

We confirm that these valuations reflect the market values as at year-end 31st December 2022.

- **Going concern**

The financial statements have been prepared on the going concern basis. The Finance Committee has reviewed the charity's financial position, cash flow budgets and its future organisational plans, and consequently believes there are sufficient resources to manage any operational or financial risks and therefore it is correct that the financial statements be prepared on the going concern basis.

We have considered the assumptions used in preparing the charity's cash flow budgets and forecasts and its future organisational plans, and we confirm that they are reasonable. The Finance Committee, therefore, considers there is a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future and for a period of at least one year from signing of the financial statements.

- **Fraud and error**

We acknowledge our responsibility for the implementation and operations of accounting and internal control systems that are also designed to prevent and detect fraud and error. We have disclosed to you all significant facts relating to any frauds or suspected frauds known to management that may have affected the entity. We have disclosed to you the results of our assessment of the risk that the accounts may be materially misstated as a result of fraud.

We are not aware of any irregularities, or allegations of irregularities, including fraud, involving members or employees who have a significant role in the accounting and internal control systems, or that could have a material effect on the financial statements.

- **Unadjusted audit differences**

We confirm that the financial statements have no unadjusted misstatements that are considered to be, both individually and in aggregate, material to the truth and fairness of the financial statements either taken as a whole or in connection with the ability to assess the performance and the financial position of the charity. A list of unadjusted misstatements is attached to this letter of representation (Appendix 1).

- **Events after the balance sheet date**

There have been no events since the balance sheet date which necessitate revision of the figures included in the financial statements.

- **Non-Exchange Transactions**

We confirm that there was not any donated cash, services, goods or legacies received through a non-exchange transaction.

- **Intangible fixed assets**


We confirm that the charity did not hold any intangible fixed assets during the year ended 31 December 2022, and therefore there are no intangible fixed assets included in the financial statements for the year.

- **Stocks and work in progress**

We confirm that the charity did not hold any stock and work in progress during the year ended 31 December 2022, and therefore there is no stock and work in progress included in the financial statements for the year.

This letter was tabled at the meeting of the Board of Trustees on 12 December 2023.

Yours faithfully,



Msgr. Liam Kelly
Trustee



Fr. Paul Prior
Trustee

Date: 12 December 2023

Appendix 1

Unadjusted misstatements

Account Balance	Amount of Error – P&L impact €	Description	Reason for not correcting
Legal Fees – Income & Expenditure Account	€3,841 debit	Estimated by P.J. Flanagan & Co. Solicitors as accrued costs and outlay due.	Not material
School account debtor – Knoockninny.	€4,760 debit	Difference in amount due from school to Parish. Balance recorded per Educational Trust Accounts stg£105,000 versus balance recorded in Parish accounts of stg£109,000.	Not material
Arva Hall debtor – Knoockninny.	€912 debit	Loan to Arva Hall of €60,000 sterling translation at the prevailing rate.	Not material
Credit Union Account 305736/04 – Castlerahan	€564 credit	The account was scheduled to be closed. Posting on TB was completed to close, but the account was not closed in Credit Union.	Not material
Ballyconnell Credit Union Account 810127080 - Drumlane	€100 credit	The account was scheduled to be closed. Posting on TB was completed to close, but the account was not closed in Credit Union.	Not material
Total	€8,849		Not material